



# EXPRESS GRANT PROGRAM For SMALL BUSINESS

Free to Qualified Agencies  
Incumbent Worker Training

## ZOOM



Operation ABLE | 98 N Washington St #200, Boston, MA 02114

617-542-4180 | [OperationABLE.net](https://www.OperationABLE.net)

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### Virtual Learning with Zoom



<b>Group Rate: \$900</b>	<b>Per Person Rate: \$250 (Min. of 4 attendees)</b>
<b>Course Number: TBD</b>	<b>Course Number: TBD</b>
<b>This six-hour course can be done over 1, 2, or 3 days</b>	

**Prerequisite:** You should have basic computer knowledge

**Course Objective:** For Zoom- logging in (account set up), effective background settings. Large group management (mute all). Using slides for discussion for more organization. Utilizing screen share. Collaboration hints such as using chat and polling. Use of breakout rooms. At the end of the course, the participant should be confident running or participating in a zoom-based video-conference meeting. Assumes student has access to a free/paid account.



# Operation ABLÉ contacts for the EXPRESS GRANT PROGRAM For SMALL BUSINESS

**Steve Zukowski**

Marketing Express Grant &  
Upskill

[szukowski@operationable.net](mailto:szukowski@operationable.net)

617-501-2151

**Bill Nadler**

Senior Training Specialist

[wnadler@operationable.net](mailto:wnadler@operationable.net)

617-542-4180, Ext 142

**Mark Gyurina**

Chief Program Officer

[mgyurina@operationable.net](mailto:mgyurina@operationable.net)

617-542-4180, Ext 128

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