



# OPERATION ABLE BI-WEEKLY SCSEP TIMESHEET



<b>SCSEP Participant:</b>		<b>The undersigned hereby certifies that the reported information is correct for this payroll period.</b>	
<b>Host Agency:</b>			
<b>Host Agency Supervisor Name:</b>		<b>Participant Signature:</b>	
<b>Host Agency Supervisor Title:</b>		<b>HA Supervisor Signature:</b>	

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(Lawrence) Essex & Middlesex North	ESX-MDLX-TIMESHEETS@OPERATIONABLE.NET	FAX: 617-367-3621
(Quincy) Norfolk & Middlesex West	NWMTIMESHEETS@OPERATIONABLE.NET	FAX: 617-542-4170

**APPROVED REGULAR SCHEDULE**

<b>SUN</b>	<b>MON</b>	<b>TUE</b>	<b>WED</b>	<b>THU</b>	<b>FRI</b>	<b>SAT</b>

DAY	Pay Period 15 DATES	Number of Hours Worked <i>(In-Person)</i>	Number of Hours Worked <i>(Remotely)</i>	Number of Holiday Hours <i>(If Applicable)</i>	# Classroom Hours	Number of Other Hours <small>(e.g. Bereavement)</small>	Total Hours <i>(Add Row Across)</i>
SUNDAY							
MONDAY							
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							
SUNDAY							
MONDAY							
TUESDAY							
WEDNESDAY							
THURSDAY							
FRIDAY							
SATURDAY							
<b>GRAND TOTAL PARTICIPANT HOURS (Add the Column Down)</b>							

Operation ABLE is an equal opportunity employer/program. (<https://operationable.net/scsep-stevens-amendment/>)  
 Auxiliary aids and services are available upon request to individuals with disabilities. Relay NH and Relay MA 711.  
 Please see program funding details in compliance with the Stevens Amendment. (<https://operationable.net/scsep-stevens-amendment/>)